

Daycare equipment handover sheet

Use fictional or coded identifiers in general deal comparisons. Keep actual lender instructions in the controlled closing file, not this sheet. A photo, invoice, serial number or negative search alone is not a clear-title certificate.

Example item (all fictional)	Identification	Ownership / use evidence needed	Closing outcome to document	If unresolved
Dishwasher	Model DEMO-DW; manufacturer ID SAMPLE-001	Purchase invoice, current owner, loan / security scope	Specific release and payout confirmation if financed; match physical item	Do not mark clear; identify permitted replacement route
Copier	Model DEMO-CP; ID SAMPLE-002	Lease, term, lessor, assignment / change-of-control clauses	Written continuation / assignment / new lease or return as applicable	Do not include as owned asset
24 child-sized chairs	Quantity, size, photo reference	Ownership and any general collateral security	Agreed quantity and condition, applicable release	Identify shortage or substitution
Built-in kitchen equipment	Location and premises schedule	Landlord / tenant ownership and lease provisions	Right to use versus right to transfer clearly separated	Do not sell landlord property by assumption

Manufacturer IDs above are not actual registry-search inputs. Ordinary appliances are not automatically prescribed serial-numbered goods for a PPR serial-number search.

Actual asset record

Purchase schedule reference and exact item: _____.

Current legal owner or lessor, supported by: _____.

Included as owned asset / assumed lease / excluded / unresolved: _____.

Security search criteria, date/time and result reference: _____.

Secured party/lessor agreement and specific collateral scope: _____.

Payout amount, valid-through date, source of funds and independently verified instruction record: _____.

Release/consent required, party responsible and completion evidence: _____.

Registry follow-up, if applicable: _____.

Physical handover check, condition/recall review, missing parts: _____.

Operational fallback and cost if item cannot remain: _____.

Isolated payment check

Fictional agreed asset price \$300,000 includes the item. Agreed \$6,500 payout is directed from that price. Creditor \$6,500 + seller \$293,500 = buyer price \$300,000. Do not add the payout again. This omits taxes, other adjustments and professional costs; it is not a complete closing budget. If the agreement makes a cost additional, list it separately and explain why.